

NATIONAL LOUIS UNIVERSITY

Student Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
NLU ID #	Are you a Harrison Fellows/Scholars Applicant?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Position Applied for:			
Are you a citizen of the United States or eligible non-citizen?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Hours Available:			
Campus Availability: Circle one: Chicago, Elgin, Lisle, North Shore, Wheeling			
REFERENCES			
<i>Please list two professional references.</i>			
Full Name		Relationship/ Position	
Company		Phone ()	
Address			
Full Name		Relationship/ Position	
Company		Phone ()	
Address			
PREVIOUS EMPLOYMENT (LIST YOUR LAST JOB HELD)			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
DISCLAIMER AND SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge.			
If this application leads to student employment placement, I understand that false or misleading information in my application or interview may result in my release. Completion of this application does not constitute a student employment placement or guaranteed position.			
Signature			Date

Please send completed form along with resume and other required forms via email to FWS@nl.edu or fax to 847.465.5894.

NOTE: Per Section 224, 227 and 401.5 of the Illinois Unemployment Insurance guidelines, any work positions that are paid and classified as student employee, such as Federal Work-Study, College Employment, Graduate Assistant, Harrison Fellows, etc are not eligible for unemployment compensation once the position has ended.

NATIONAL LOUIS UNIVERSITY MAINTAINS A SMOKE-FREE AND DRUG-FREE ENVIRONMENT

Rev. 5/13/11-LH